

Center Name: Heather Vigil		Address: 600 Gunnison Grants, NM 87020			Phone: (505)290-1589		
License Number: 151388	Issue Date: 07/8/2017	Expiration Date: 07/7/2018	Type: 2 Star Group Child Care Home		Status: Licensed		
Capacity					Census		
Over Age 2:	8	Under Age 2:	4	Night Care:	0	Playground:	0
		Over 2:	9	Under 2:	1		
Days and Hours of Operation							
	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>	<u>Sunday</u>
Opening Times:	08:00 AM	08:00 AM	08:00 AM	08:00 AM	08:00 AM	Closed	Closed
Closing Times:	05:30 PM	05:30 PM	05:30 PM	05:30 PM	05:30 PM		
# of Classrooms: 1	Purpose: Other		Date: 01/18/2018		Time: 01:31 PM		
Comments Follow-up to Conditions of Operation issued on 11/29/17. Need to arrange dates on when she can visit 3 different day care providers so they meet provider/child ratio.							



A SURVEY OF YOUR FACILITY HAS BEEN MADE AND YOU ARE NOTIFIED OF NON-COMPLIANCE OF THE REGULATIONS AS NOTED BELOW:

Licensure

8.16.2.31 A LICENSING REQUIREMENTS	Not Inspected
8.16.2.31 B CAPACITY OF A HOME <u>Deficiencies</u> No sign in and out sheets and complete list of enrolled kids. Regulation: 999 <u>Corrective Action Plan</u> Will start sending them weekly via email. Date to be Completed: 01/19/2018	Non-compliance
8.16.2.31 C INCIDENT REPORTING REQUIREMENTS	Not Inspected
Administrative Requirements	
8.16.2.32 A ADMINISTRATIVE RECORDS	Compliance
8.16.2.32 B MISSION, PHILOSOPHY AND CURRICULUM STATEMENT	Not Inspected
8.16.2.32 C PARENT HANDBOOK	Not Inspected
8.16.2.32 D CHILDREN'S RECORDS	Compliance
8.16.2.32 E PERSONNEL RECORDS	Not Inspected
8.16.2.32 F PERSONNEL HANDBOOK	Not Inspected
Personnel & Staffing	
8.16.2.33 A PERSONNEL AND STAFFING REQUIREMENTS <u>Deficiencies</u> No weekly work schedule sign in/out sheets for employees. Regulation: 999 <u>Corrective Action Plan</u> Will start sending those in on a weekly basis. Date to be Completed: 01/19/2018	Non-compliance

Center Name: Heather Vigil	License Number: 151388	Date: 01/18/2018
Personnel & Staffing		
8.16.2.33 B STAFF QUALIFICATIONS AND TRAINING		Not Inspected
Services & Care of Children		
8.16.2.34 A GUIDANCE		Not Inspected
8.16.2.34 B NAPS OR REST PERIOD		Not Inspected
8.16.2.34 C ADDITIONAL REQUIREMENTS FOR INFANTS AND TODDLERS		Not Inspected
8.16.2.34 D DIAPERING AND TOILETING		Not Inspected
8.16.2.34 E ADDITIONAL REQUIREMENTS FOR CHILDREN WITH SPECIAL NEEDS		N/A
8.16.2.34 F NIGHT CARE		N/A
8.16.2.34 G PHYSICAL ENVIRONMENT		Compliance
8.16.2.34 H SOCIAL-EMOTIONAL RESPONSIVE ENVIRONMENT		Not Inspected
8.16.2.34 I EQUIPMENT AND PROGRAM		Compliance
8.16.2.34 J OUTDOOR PLAY		Not Inspected
8.16.2.34 K SWIMMING, WADING AND WATER		N/A
8.16.2.34 L FIELD TRIPS		N/A
Food Service		
8.16.2.35 B MEALS AND SNACKS		Not Inspected
8.16.2.35 C MENUS		Not Inspected
8.16.2.35 D KITCHENS		Not Inspected
8.16.2.35 E MEAL TIMES		Not Inspected
Health & Safety Requirements		
8.16.2.36 A HYGIENE		Not Inspected
8.16.2.36 B FIRST AID REQUIREMENTS		Not Inspected
8.16.2.36 C MEDICATION		Not Inspected
8.16.2.36 D ILLNESS AND NOTIFIABLE DISEASES		Not Inspected
8.16.2.37 A-G TRANSPORTATION REQUIREMENTS FOR HOMES		N/A
Buildings, Grounds & Safety		
8.16.2.38 A HOUSEKEEPING		Compliance
8.16.2.38 B PEST CONTROL		Not Inspected
8.16.2.38 C MECHANICAL SYSTEMS		Not Inspected
8.16.2.38 D LIGHTING, LIGHTING FIXTURES AND ELECTRICAL		Not Inspected
8.16.2.38 E EXITS		Not Inspected
8.16.2.38 F TOILET AND BATHING FACILITIES		Not Inspected
8.16.2.38 G SAFETY COMPLIANCE		Not Inspected
8.16.2.38 H SMOKING, FIREARMS, ALCOHOLIC BEVERAGES, ILLEGAL DRUGS AND CONTROLLED SUBSTANCES		Not Inspected
8.16.2.38 I PETS		Not Inspected

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<p>Please note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans as noted above, may result in further action taken against the licensee.</p>			
	<p>2:34 PM</p>	<p>01/18/2018</p>	
Surveyor:Diana Martinez	Date	Facility Rep:Heather Vigil	Date